



**Service Director – Legal, Governance and
Commissioning**

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Decision Summary

Committee: CORPORATE GOVERNANCE AND AUDIT COMMITTEE
Date: FRIDAY 9 MARCH 2018
Committee Clerk: Andrea Woodside
TEL: 01484 221000

Chair

Councillor Hilary Richards

Councillors Attended

Councillor Julie Stewart-Turner
Councillor Carole Pattison
Councillor Kath Pinnock
Councillor Ken Sims
Councillor John Lawson

Ex-Officio Members

Councillor Andrew Marchington
Councillor Graham Turner
Councillor Musarrat Khan

Apologies

Councillor Linda Wilkinson and Councillor Nigel Patrick

1 Membership of the Committee

This is where Councillors who are attending as substitutes will say for whom they are attending.

(1) Apologies for absence were received from Cllr Nigel Patrick and Cllr Linda Wilkinson

(2) Cllr John Lawson substituted for Cllr Linda Wilkinson

2 Minutes of Previous Meeting

To receive the Minutes of the previous meeting held on 30 January 2018.

(1) The minutes of the meeting held on 30 January 2018 were agreed as a correct record

(2) That a report on the issue previously raised by Cllr Wilkinson concerning Fresh Horizons be included on the agenda for the Committee as soon as possible.

3 Interests

The Councillors will be asked to say if there are any items on the Agenda in which they have disclosable pecuniary interests, which would prevent them from participating in any discussion of the items or participating in any vote upon the items, or any other interests.

No interests were declared

4 Admission of the Public

Most debates take place in public. This only changes when there is a need to consider certain issues, for instance, commercially sensitive information or details concerning an individual. You will be told at this point whether there are any items on the Agenda which are to be discussed in private.

It was agreed that all agenda items would be considered in public session.

5 Deputations/Petitions

The Committee will receive any petitions and hear any deputations from members of the public. A deputation is where up to five people can attend the meeting and make a presentation on some particular issue of concern. A member of the public can also hand in a petition at the meeting but that petition should relate to something on which the body has powers and responsibilities.

In accordance with Council Procedure Rule 10 (2), Members of the Public should provide at least 24 hours' notice of presenting a deputation.

No deputations or petitions were received.

6 Public Question Time

The Committee will hear any questions from the general public.

No public questions were received.

7 Report of Members Allowances Independent Review Panel

To consider the report.

Contact: Carl Whistlecraft, Head of Democracy

(1) That the recommendations of the Members Allowances Independent Review Panel, as set out at Appendix A to the report, be noted

(2) That the Committee recommends that the Council approves and adopts the Members Allowances Scheme for 2108/19, as set out in Appendix B to the report, with effect from 1 April 2018.

8 Amendment Options for the Scrutiny Call in Process

To consider the report.

Contact: Penny Bunker, Governance and Democratic Engagement Manager.

(1) That the call in proforma be amended to include a section where a signatory may set out, where appropriate, any steps they have taken to try to resolve their concerns prior to calling in the cabinet decision.

(2) That the Scrutiny Procedure Rules in the Constitution be amended to clarify that supporting evidence and reasons to illustrate how the decision making principle(s) has been breached should be included in the call in request. Officers to amend the call in proforma to allow for evidence to be included.

(3) That the decision making principles in Article 13 of the constitution, as set out in appendix 2 of the report, be simplified in line with good practice and to ensure clarity of interpretation.

(4) That the decision about the validity of a call in request will be determined by the Service Director, Legal, Governance and Commissioning in consultation with the Chair of Overview and Scrutiny

(5) That any required amendments to the constitution will be considered at the Annual Council Meeting.

9 Procurement Update

To receive the report.

Contact: Jane Lockwood, Head of Procurement.

(1) That the current position regarding procurement compliance activity in 2017/18 be noted.

(2) That a further update report be provided for the Corporate Governance and Audit Committee during the next municipal year.

10 Amendment to Officer Scheme of Delegation

To consider the report.

Contact: Julie Muscroft, Head of Legal, Governance and Commissioning

(1) That the appointment of the Acting Service Director - Finance, IT and Transactional Services as the Section 151 statutory officer, be noted.

(2) That the proposed changes to the responsibility for non –executive functions, as set out in the report, be agreed in principle and recommended to Council for agreement.

(3) That the report be referred to Council to note the change in personnel
